



Graduate Admission Application Process – 2024

DEADLINES

All deadlines are for entry into programs September 2024. We have ONE admissions cycle per year.

Application Submission and Payment Deadline: **Saturday, November 25, 2023**

Supporting Documents Deadline: **Friday, December 8, 2023**

Late applications will not be considered.

BEFORE YOU START

Review all admission requirements and audition information on the Faculty of Music website prior to beginning the application.

Review the Supporting Document requirements for your area of interest (MA/PhD or MMus/DMA).

Be sure to check all deadlines (The submission deadline is the payment deadline).

Consult with potential referees well in advance to ensure timely submission of letters.

Order any necessary transcripts to be scanned and uploaded as part of your application.

Find answers to many [Frequently Asked Questions](#) here!

For applicants from universities where English is not the language of instruction, you must be able to meet the English-Language Proficiency requirement. See your options [here](#).

APPLICATION PROCESS

Fill in the [Online Application](#). A valid email account is required to complete the application.

If you are a first-time applicant, click the link to Create an Account to begin your application. You will receive a verification code via email as part of the account creation process. After entering your verification code, you will create a password for your account.

Until you move on to the payment stage, you may leave and return to your application at any point in the process.



Please note that we only accept applications for **fall** start; we only do one round of admissions per year.

PROGRAM SELECTION

Select Faculty of Music from the Graduate Unit list.

Select your Program of Study from the drop-down menu; where applicable, a secondary list of sub-categories will be available. See the chart below for reference.

Programs shown in Drop-Down	Options within the available programs
Direct Entry PhD	Ethnomusicology Music Theory Musicology
Doctor of Musical Arts, Music Performance	Composition Performance
MA in Music, 1YR	Music & Health Sciences Music Education
MA in Music, 2YR	Ethnomusicology Music Theory Musicology
Master of Music, Applied Music & Health	n/a
Master of Music, Music Performance	Collaborative Piano Composition Conducting Historical Performance Instrumental (<i>brass, strings, percussion, solo piano, organ, woodwinds</i>) Jazz Opera Piano Pedagogy Vocal Vocal Pedagogy
Master of Music, Music Technology & Digital Media	n/a
PhD in Music	Music and Health Sciences Music Education Ethnomusicology Music Theory Musicology
PhD in Music (Flex-Time Field: Music Education)	n/a

Collaborative programs may also be indicated on the application at this point.



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ACADEMIC HISTORY

You must list all post-secondary institutions previously attended. You will have the opportunity to upload your PDF transcript right away, or later within the applicant status portal. You do not need to submit any information or documents related to high school education.

CURRENT EMPLOYMENT STATUS

You will be asked to enter details regarding your current employment status, if applicable.

ENGLISH LANGUAGE PROFICIENCY REQUIREMENT

Complete an English Language Proficiency Check. If you do not meet one of the exemption criterion, you will need to demonstrate proof of the English Language Proficiency Requirement, by reporting your most recent test-scores and requesting official results to be sent to the University of Toronto. See full details [here](#).

ADDITIONAL INFORMATION

Enter your U of T Student number (if known), Citizenship, and Scholarships/Award applications applied for and related to the current application.

REFERENCES

You will be asked to enter contact information for at least two (2) referees including an **institutional** email address.

Important: Once entered, your referees will *automatically* receive an email request to complete a reference for your application. These are sent *before* you have made the final submission, therefore please make sure you plan to complete the application prior to entering the referee information. We also recommend you contact your references well in advance and provide them with the submission deadline (December 8, 2023).

More information on references is available on the Supporting Documents for each area.

REVIEW AND SUBMISSION

Make sure you review your application carefully to ensure accuracy and completeness. Once submitted, any changes must be requested through the [Graduate Department of Music](#).

FEES AND PAYMENT

An application fee of **\$125CAD** is required for all applications.

A supplementary audition fee of **\$88CAD** will also be charged for performance programs requiring an audition. Please note you must complete a *separate* payment for the



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supplementary fee. Applicants applying to multiple programs requiring more than one audition will be subject to additional charges.

Applications will not be processed unless all application/supplementary fees have been received by the posted deadline (November 25, 2023). It is highly recommended that you complete the payment process immediately after submitting the application to avoid missing deadlines.

All fees are non-refundable.

Be sure to check all deadlines. (The submission deadline is the payment deadline.)

AFTER YOU'VE SUBMITTED and PAID

APPLICANT STATUS PORTAL

Once the application is submitted, you can [return](#) to view your application information in the applicant status portal.

At the top of the page you can find your **Reference Number**.

You can see the **Status of your Payment**. If the payment is not received by the November 25, 2023 deadline, your application will be deemed incomplete and will not move forward.

UPLOAD SUPPORTING DOCUMENTS

Refer to the Supporting Document requirements for your program [here](#).

Some supporting document materials may be uploaded on your application as you are proceeding (e.g. transcripts, CV), however the full checklist of required materials will be shown on the applicant status portal once you have submitted the application (Note: it may take a few minutes for this to populate).

All uploaded documents must be in the **PDF** format.

Be sure to use the provided **templates** where available (these show as hyperlinked documents in the checklist). **TEMPLATES:** the following documents must be submitted using the provided template:

- Audition Program (All performance programs)
- Scores and Recordings (Composition programs)
- Sound and Video Files (Music Technology and Digital Media)

The template is available on the applicant status portal once you have submitted the application. These will show as hyperlinked items in your checklist.



How to use a template:

- Download the template;
- Fill in all required information, ensuring that any links are functional and direct hyperlinks;
- Rename and Save as a PDF file;
- Upload to your application under the appropriate document type.

Please ensure that your full name is included on each document that is uploaded to your application.

Only upload materials that have been requested on the checklist for your individual program(s).

Applications are considered complete and can be reviewed only after all documentation is received by the Graduate Department by the Supporting Document deadline.

We strongly recommend that you submit all documents well in advance of the deadline.

REFERENCE UPDATES

If you need to send a reminder email to your existing referees, you can do so through your applicant status portal after submitting your application.

If you need to change your referees, please contact us at grad.music@utoronto.ca

ADDITIONAL NOTICES

Notices regarding audition dates, pre-screening results, interview invitations, etc. are sent via email to the address provided. Be sure to check this email regularly to ensure you do not miss important information.

CONTACT

Please contact grad.music@utoronto.ca for questions/assistance during the application process.