



Important Information For Graduate Students

2020-2021

GETTING STARTED

- The current pandemic presents us with unprecedented challenges in our academic and personal lives. We recommend you regularly check the [School of Graduate Studies COVID19 update page](#) for the latest university-wide information.
- Clear any outstanding conditions. If you require a [candidacy](#) or [program extension](#), submit those requests ASAP. All outstanding fees from a previous session must be paid. You will be unable to register until this is done. If you are blocked from registering and are unsure what conditions you may have, email gradadmin.music@utoronto.ca**
- Review your academic status on [ACORN](#), the University of Toronto's web service. Please ensure that all the courses on your record align with the [checklist](#) for your area of study and that you **add any missing courses on ACORN**. It is the responsibility of the student to ensure they are properly enrolled in all required and elective courses.
- Review the [Sessional Dates](#) and mark your calendar regarding course add/drop deadlines, payment deadlines, university closures and more!

Important Upcoming Dates:

- Registration Opens: **July 20, 2020**
- Course Enrolment Opens: **July 20, 2020**
- Recommended Registration Deadline: **August 28, 2020**

REGISTRATION

Registration: Payment or Deferral of Tuition and Fees

- Register on time by **paying or deferring** your tuition and incidental fees. You can review your fees invoice on [ACORN](#) as of **July 20, 2020**. For detailed instructions on how to make a payment or arrange to register without payment, review the [Office of Student Accounts](#) website.
- Registering Without Payment:** Students may register without payment (i.e. make a fee deferral) *if* they have no outstanding fees from a previous session and are the recipient of one of the following which **exceeds** the Minimum Payment to Register amount on your invoice:
 - Government loan
 - University funding package (major award, research stipend or teaching stipend)
- MA/PhD/DMA students may request a deferral through [ACORN](#)
- MMus students receiving funding that **exceeds** the Minimum Payment to Register amount may request a fee deferral by submitting the [Register Without Payment Form](#) to the Graduate Office (Room 143)

NOTE: If you do not register by the deadline (**September 11, 2020**), your enrolment in courses will be **cancelled and further enrolment will be blocked**. If you are registering late, you must contact the SGS Student Services office (graduate.information@utoronto.ca) with proof of payment. Late registration fees will apply.

- [Financial Advising](#) is available through the SGS for registered students.

COURSE ENROLMENT

Course Enrolment: Course Sign Up Opens at 6:00am on July 20, 2020 on ACORN.

- Review and save the [Degree Checklist](#) for your area of study. This document will help you ensure you are enrolled in all required and elective courses and help you keep track of your progress in the program. *You will use the same checklist for the duration of your degree.*
- Refer to the [Graduate Timetable](#) and [Course Descriptions](#) to start building your timetable. For most students, some mandatory courses will be added for you. Please ensure that all the courses on your record align with the checklist for your area of study and that you **add any missing courses on ACORN**. It is the responsibility of the student to ensure they are properly enrolled in all required and elective courses.

Tips for reading the timetable: F = First term, S = Second term, Y = Full year
Days of the week are indicated by their first letter except for Thursday which is shown as "R"

- Continuous courses are identified with an “0” on in the [Course Descriptions](#). These courses can run over several terms and will remain on your record until a grade is issued. Although you may be automatically enrolled in some of these courses when you begin your program, follow the guidelines on the [Degree Checklist](#) for your area in consultation with your area head to determine when you should be completing the course requirement.
- When selecting elective courses, you may review other music graduate courses for options relevant to your area of study. Please note that some courses are “reserved” for students in that degree program. If you want to take a course outside of your particular area of study and ACORN will not accept your request, contact the course instructor to request permission. Bring a [Add/Drop Course](#) with you for them to sign. Bring the signed form to the Graduate Office in room 143.

If you have any questions about which courses are recommended for your program, please contact the Coordinator or Area Chair of your area for advice.

- It may be possible to take an elective outside of the Faculty of Music with approval from your unit head. If you are not able to add the course through ACORN, you must use the SGS [Course Add/Drop Form](#) to enroll. Bring the complete form to the Graduate Office (rm. 143).
- Students who have been granted an exemption from taking a mandatory course, must make up that credit with other course(s) of at least the same credit weight. Once a grade is issued for the substituting course, a [Course Exemption](#) request must be submitted to the graduate office.

CONTACTS

GRADUATE OFFICE CONTACTS

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FACULTY OF MUSIC DIVISIONAL COORDINATORS

Composition: [Norbert Palej](#)

Ethnomusicology: [Ken McLeod](#)

Music & Health Sciences: [Michael Thaut](#)

Music Education: [Lori Ann Dolloff](#)

Musicology: [Robin Elliott](#)

Theory: [Daphne Tan](#)

Performance Chair: [Jeff McFadden](#)

Applied Music & Health: [Corene Thaut](#)

Brass: [Jeff Reynolds](#)

Choral Ensembles: [Lori Ann Dolloff](#)

Collaborative Piano: [Steven Philcox](#)

Early Music: [Daniel Taylor](#)

Guitar: [Jeffrey McFadden](#)

Jazz: [Mike Murley](#)

Wind/Orch. Conducting: [Gillian MacKay](#)

Music Technology & Digital Media: [Jeff Wolpert](#)

Opera: [Sandra Horst](#)

Percussion: [Aiyun Huang](#)

Piano: [Lydia Wong](#)

Piano Pedagogy: [Midori Koga](#)

Strings: [Annalee Patipatanakoon](#)

Voice: [Monica Whicher](#)

Vocal Pedagogy: [Lorna MacDonald](#)

Woodwinds: [Wallace Halladay](#)

SENIOR LEADERSHIP GROUP

Dean, Faculty of Music:

Associate Dean, Academic & Student Affairs:

Associate Dean, Graduate Education:

Associate Dean, Performance:

Associate Dean, Research:

[Don McLean](#)

[Ryan McClellan](#)

[Jeff Packman](#)

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SCHOOL OF GRADUATE STUDIES

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STUDENT GROUPS

Music Graduate Students' Association (MGSA)
University of Toronto Graduate Students' Union (UTGSU)

[MGSA](#)
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