

# **Doctor of Philosophy: Music Theory**

This is a research degree. Candidates must hold a master's degree with specialization in music theory, musicology, ethnomusicology or related area, and must have an average standing of B+ or better.

Applicants, whether from the University of Toronto or from elsewhere, may be interviewed by the Department.

The following materials must be submitted on-line by the posted document deadline (please be sure to use templates where provided):

## Transcripts

**Transcript(s)** of your academic record from every post-secondary institution attended must be uploaded to the online application by the applicant.

The following must be included in the transcript:

- Applicant Name
- Name of Institution
- Transcript Legend: typically appears on the back of a transcript or as an additional page, and provides information on the grading system used, weight of courses, symbols used and other relevant information to assist in evaluating credentials.
- Full course titles and course codes
- Grades

Important Note: Official paper or digital transcripts will not be accepted at the time of application and should not be sent to the Faculty of Music. An applicant will be admitted to a graduate program on the basis of the scanned transcripts, but, if admitted, will be required to submit official transcripts sent directly from the issuing institutions to the Faculty of Music. This condition must be met prior to registration in the program.

### **Letters of Reference**

At least **two** (2) letters of reference (one from an instructor in your major area and one from an instructor familiar with your academic work) must accompany your application. References are to be submitted online using an <u>institutional</u> e-mail address.

If an institutional email address is not available, please contact <u>grad.music@utoronto.ca</u> with the referee's contact information as requested within the application.

<u>Important Note:</u> Referees will receive an email request as soon as you enter their contact information; please be sure to contact them well in advance prior to adding them to your application and provide them with the deadline (supporting document deadline).



Referees will receive instructions from the School of Graduate Studies (<u>apply@sgs.utoronto.ca</u>) on how to submit their letter of recommendation online; you can monitor your application to see if the letters have been submitted through the application portal.

In order for your application to be considered complete, letters of recommendation must be submitted by the document deadline.

#### Letter of Intent

A short statement indicating background and intended area of interest.

#### Sample of Writing

An example of your academic writing (ca. 3000 words) demonstrating an ability to handle research problems.

#### **Curriculum Vitae**

Up to date Curriculum Vitae.

Applications must be complete and all materials received by the appropriate deadlines to be considered.